

**Sumner County Election Commission
Regular Monthly Meeting
Tuesday, January 10, 2012**

Members present: Chairman Art McClellan, Patricia Polston, Clay Haynes & Beverly Staten, Secretary. **Absent:** Barbara Brake. **Also present:** Lori Atchley, Admin. of Elections. The meeting was held in the office of the Registrar of Voters in the County Administration Building, Gallatin, TN at 4:01 p.m. Chairman presided and announced having a quorum present.

1. Old Business

- A. Approve minutes of the following meetings
 - 1. Dec. 13, 2011, Regular Monthly meeting-Motion for approval by Commissioner Polston, a second by Commissioner Staten and passed 3 approvals and 1 abstention by Commissioner Haynes.
 - 2. Dec. 20, 2011, Special Called meeting-Motion for approval by Commissioner Polston, a second by Commissioner Staten and passed 3 approvals and 1 abstention by Commissioner Haynes.

- B. Robert's Rules of Order Copies Delivered
All commissioners have a copy of Robert's Rules of Order Book.

The meeting was suspended to allow the democratic members to pick up Precinct ballot box keys from the County Executive Office. Upon the return of the democratic members with the keys, the meeting resumed for business.

2. New Business

- A. Inspection – New Processed Voter Registration Applications
The required number of new processed voter registration applications were inspected by Commissioners with no discrepancies noted and the report signed.

- B. Report from Administrator
 - 1. McDougal Investigation- Investigator Mason emailed AOE and stated the investigation is still ongoing and should conclude by the end of January.
 - 2. Precinct Ballot Box Keys-Respective Parties - Both respective political parties present has keys in their possession.
 - 3. Redistricting- Maps approval pending upon the vote of the legislative body. Military Ballots will be sent out on time with or without constables' name.

- C. Appoint Precinct Officials for March Presidential Preference Primary
Motion of approval of precinct officials for Primary by Commissioner Haynes, seconded by Commissioner Polston and passed unanimously.

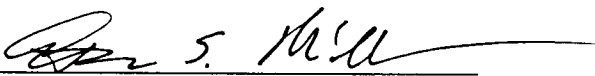
- D. Approve Early Voting Schedule – March Presidential Preference Primary
Motion of approval of early voting schedule made by Commissioner Staten, seconded by Commissioner Polston and passed unanimously.

- E. Approve Satellite Locations and Dates for Presentation of Photo Id for Provisional Ballots
March 7 & March 8, 7 am – 7 pm at White House City Hall. Hendersonville City Hall, Portland City Hall and Sumner County Election Commission, Gallatin. A motion made by Commissioner Haynes, a second by Commission Staten to approve the above locations and dates. Motion passed unanimously.

- F. Report from Election Commissioners
Commission Staten expressed a concern on the website page regarding the Primary Elections. She suggested that the dates given be placed in a chronological order for a clearer understanding. Commissioner Haynes asked about the communication plan for the Photo Id information to the voters. AOE Atchley responded information had been distributed thru the mail to the voters by the office and other county departments. Commissioner Haynes also asked whether we had adequate phone lines in the office for communication on election days. AOE Atchley felt the office has adequate phone lines to accommodate on election days. Commissioner Haynes and Chairman McClellan suggested a dedicated phone line just for election officials' phone calls during election.

- G. Lock and Seal Absentee Ballot Boxes and Complete Certification of Ballot Boxes
The Commissioners present locked and sealed Absentee Ballot Boxes and signed certification form.


Motion for adjournment was made by Commissioner Haynes, seconded by Commissioner Polston and passed unanimously.



Art McClellan, Chairman



Beverly R. Staten, Secretary



Lori D. Atchley, Administrator of Elections