

**Sumner County Election Commission
Regular Monthly Meeting Minutes
Tuesday, December 12, 2017**

Members present: Chairman Allen Ehmling, Secretary Patricia Collins and Members Barbara Brake, John W. Smith. Absent Jeffrey Hulseley. Also present: Lori D. Atchley, Administrator of Elections and Annette Haw, Assistant Administrator of Elections. The meeting convened at 4:00 p.m. in Room 106 in the County Administration Building, Gallatin TN and a quorum was present.

- I. The meeting was called to order, motion by Commissioner Hulseley, seconded by Commissioner Brake and the motion passed 4-0.
- II. The Agenda was approved with a motion by Commissioner Hulseley, seconded by Commissioner Brake, and the motion passed 4-0.
- III. Old Business

A. Approve minutes of November 14, 2017 with a motion by Commissioner Hulseley, seconded by Commissioner Smith, and the motion passed 4-0.

IV. New Business

A. Commissioners present inspected 39 newly processed voter registration applications out of the total registrations of 387 processed as required by statute with no discretions noted. All Commissioners present signed the report.

- B. Inspection-Appeal Processed Voter Registration Applications_– One appeal – Voter (Elizabeth Minch) indicated not a citizen on original form, appeal filed stated she was a citizen. Documents provided for proof included Passport and Driver License. Motion by Commissioner Collins that evidence was sufficient and that voter should be added to voter rolls, motion seconded by Commissioner Brake and motion passed 4-0.

C. Report from Administrator

AOE Atchley confirmed time & date to lock bags – January 8, 2018 @ 2:00 p.m. AOE stated budget review for next budget year would be at the regular monthly meeting on February 13, 2018 at 4:00 p.m in order for approval to submit to the county commission deadline by budget deadline. As a budget point of information, AOE stated that due to recent mechanical issues with Kardveyor equipment that houses voter registration applications required to be held by statute, age of the equipment and recent state policy changes that require cards to be kept for a longer period of time, a new two tire piece of equipment would most likely need to be purchased in the next budget year. The cost would be approximately \$35,000. AAOE Haw stated that the inquiry into the equipment, vendors, specifications, etc. had just begun, and more information would be forthcoming as it became available.

AOE stated that the poll times for the May 1, August 2, and November 6, 2018 election days needed to be set by the election commission. Motion by Commissioner Brake, seconded by Commissioner Collins to set the opening of poll times to 7:00 a.m. central time, and closing of the polls to be 7:00 p.m. central time. The motion passed 4-0.

AOE concluded the Administrator report.

IV. Report from Election Commissioners

A. Chairman

Regarding previous issue of election commission payment for meetings under one hour in a 24 period per statute 2-12-108(b), AOE contacted state election office with a somewhat vague response. Chairman Ehmling stated that he felt "conducting of an election" meant to relay to specific elections as opposed to general meetings, and is going to continue to investigate the matter and notify the commission. Chairman Ehmling instructed AOE to contact other similar sized counties about their policy and report back.

B. Election Commissioners


Commissioner Collins inquired as to whether high schools students could work on election day and is would they be paid, and what training would be available outside school time. AOE and AAOE advised they could work (if 18 and registered), would be paid and and several classes are scheduled outside school times that would allow them to attend a class.

Commissioner Smith discussed Vol State student recruitment and upcoming meetings. Will use google maps feature to enhance election day site visits. AOE Atchley mentioned at least two commissioners must arrive by 3 p.m. on Election Day to open absentee provisional ballot bags for the Counting Board.

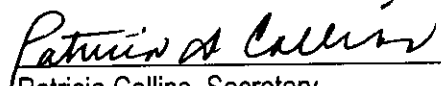
Commissioner Smith discussed compiling maps for election day precinct visits.

V. Adjournment

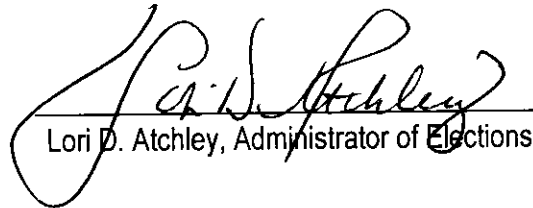
Motion to adjourn by Commissioner Smith, seconded by Commissioner Collins, passed unanimously 4-0.
Meeting adjourned at 4:56 p.m.



M. Allen Ehmling, Chairman



Patricia Collins, Secretary



Lori D. Atchley, Administrator of Elections