

**Sumner County Election Commission
Regular Monthly Meeting Minutes
Tuesday, November 12, 2019 at 4:00 pm.**

Members present: Secretary Patricia D. Collins and Members J. Michael Fussell, Jeffery B. Hulsey and John W. Smith. Also present: Lori D. Atchley, Administrator of Elections and Annette Haw, Assistant Administrator of Elections. The meeting convened at 4:01 p.m. in Room 112 in the County Administration Building, Gallatin TN and a quorum was present.

I. Call meeting to Order

The meeting was called to order, motion by Commissioner Fussell, seconded by Commissioner Collins and the motion passed 4-0.

II. Approve Agenda

The Agenda was approved with a motion by Commissioner Smith seconded by Commissioner Hulsey, and the motion passed 4-0.

III. Old Business

Approve minutes of the following meetings:

Motion to approve the October 8, 2019 regular meeting minutes by Commissioner Collins, second by Commissioner Smith and the motion passed 4-0.

Chairman Ehmling arrived in attendance at 4:12 p.m.

IV. New Business

A. Commissioners present inspected 81 newly processed voter registration applications out of the total registrations of 801 processed as required by statute with no discretions noted. All Commissioners present signed the report.

B. No appeals.

C. Report from Administrator

AOE gave an update on McGrath Consulting, the company who is conducting the payroll equalization analysis. SCEC has submitted all required documentation to include the employee job descriptions, SCEC organizational chart, TOP 10 counties with Administrator names and phone numbers, the previously submitted County Payroll Analysis of 6 similar sized Election Commissions submitted to the Budget Committee (updated each of the last 4 years) as well as the agreed analysis data being provided by David Lawing, Finance Director of other Admin Building Departments to be considered for the analysis to include salaries, titles, years worked and starting salaries. Understood David Lawing has not submitted his part yet but is working on it.

Motion was made by Commissioner Fussell, seconded by Commissioner Collins and passed 5-0 to purchase the accordion style gates to cord off area to the children's playground of Hendersonville Church of Christ during early voting. The church board will be presented WITH the plan at their next meeting.

Motion was made by Commissioner Fussell, seconded by Commissioner Smith and passed 5-0 to proceed with sending an early voting postcard to 75,000 register voter households and requesting an additional \$30,000 from the County Commission.

Motion was made by Commissioner Fussell, seconded by Commissioner Smith and passed 5-0 to limit the early voting "precinct has changed" sign with maps to both new full time sites at Hendersonville Church of Christ and Gallatin Freedom Church to the Gallatin Administrative Building only. AAOE stated that the first legal notice will be in the local papers next week and will include a text box with the two new full time early voting sites. Flyers are going out now with all outgoing mail and a large notice is on the website.

Motion was made by Commissioner Fussell, seconded by Commissioner Hulsey and passed 5-0 to purchase a new server and install as soon as possible before early voting begins.

AOE discussed that a term limit referendum may be included on the City of Hendersonville ballot.

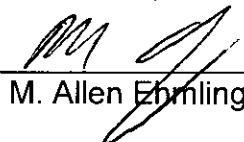
AOE concluded the Administrator report.

V. Report From Election Commissioners

Chairman Ehmling spoke to the various elected officials in the Administrative Building, recently while attending a recent event by Representative William Lamberth, who all agreed to place the new, fulltime early voting locations post cards out on their counter tops to include the County Clerk, the Trustee, and Register of Deeds. The other Election Commissioners agreed to place the same post cards out at General Sessions Court, Hendersonville City Hall, Hendersonville BOMA meetings and other venues.

VI. Adjournment

Motion to adjourn by Commissioner Fussell, seconded by Commissioner Hulsey and the motion passed 5-0. The meeting adjourned at 5:06 p.m.


M. Allen Ehmling, Chairman


Patricia D. Collins, Secretary


Lori D. Atchley, Administrator of Elections